

DISCLAIMER: The English version is a translation of the original in Italian for information purposes only. In case of a discrepancy, the Italian original will prevail.

SUBJECT: Selection procedures for the award of 4 research contracts, pursuant to Article 22 of Law no. 240 of 30 December 2010 and MUR Ministerial Decree no. 47 of 20 February 2025 - 2025CR01 - Authorization and announcement

THE RECTOR

HEREBY DECLARES

Art.1 - Authorisation and announcement of public selection procedures

The selection procedures are hereby authorised and announced for the awarding of 4 research contracts, pursuant to Article 22 of Law no. 240 of 30 December 2010 and Ministerial Decree no. 47 of 20 February 2025 as indicated in the annexes which form an integral part of this call.

Art. 2 – Admissions requirements

Candidates, including citizens of non-European Union countries, who possess a PhD or equivalent qualification by the date of 15th May 2025, obtained in Italy or abroad, are eligible to participate in the selection process, and who:

- have completed their doctoral studies having spent a period of at least 3 months of training and research abroad and have not gained consolidated experience in managing research groups and are not in a contractual position that guarantees them a stable career prospect in research.

This definition includes those who:

- As of 20 February 2025, the date of publication of Ministerial Decree no. 47/2025, have not reached their 41st birthday

Or

- As of 20 February 2025, the date of publication of Ministerial Decree no. 47/2025, have not reached their 46th birthday and have completed their PhD no more than 7 years ago

Candidates must also be in one or more of the following conditions:

- Need to acquire a first experience as responsible for funds and/or research activities;
- Need to gain experience in leadership and management of a national and/or international research team;
- Do not have or have not had a Full Time Equivalent (FTE) permanent contract as a researcher and/or tenured professor.

If the PhD diploma was obtained abroad, it must have a minimum duration of three years and its recognition for academic purposes must be declared.

Persons who find themselves in one or more of the following situations are excluded from participation in the selection procedure:

- 1) Those excluded from enjoying civil and political rights;
- 2) Those dismissed or removed from office, or declared to have lapsed from public employment with a Public Administration;
- 3) Permanent staff hired on a permanent basis at a university, public research institution or an institution whose scientific specialization diploma has been recognized as equivalent to a PhD;
- 4) Those who have served on a permanent basis as professors of I and II level and university researchers even if no longer in service;
- 5) Those who have a degree of kinship or affinity up to and including the fourth degree with a professor belonging to the Department proposing the call or with the Rector, the General Director and a member of the University Board of Directors;
- 6) Those who have used fixed-term researcher contracts pursuant to Article 24 of Law 240/2010 (RTT);
- 7) Those who have used contracts pursuant to Article 22 of Law 240/2010 as amended by Law no. 79/2022 for a period which, added to the duration envisaged by the contract put out to tender, exceeds 5 years in total, even if not continuous. For the purposes of the duration of these relationships, periods spent on maternity leave or for health reasons according to current legislation are not relevant.

In the application, candidates must declare, in addition to their identification data and the selection they intend to participate in (specifying the Department, Scientific-Disciplinary Group and Scientific Disciplinary Sector), that they are aware that the research contract is not compatible with:

- 1) Attendance of degree courses, specialist or master's degree courses, PhD or medical specialization, in Italy or abroad;
- 2) Scholarships or research grants awarded by national or foreign institutions, except those exclusively aimed at international mobility for research purposes;
- 3) Holding research grants also at other Universities or public research institutions;
- 4) Other subordinate work activities, even part-time or fixed-term, with public or private entities;
- 5) Carrying out further activities prohibited by laws or other regulatory sources or that may conflict with those of the University.

The holder of a research contract in service with public administrations must be placed on unpaid leave by the Administration to which they belong for the duration of the research collaboration, starting from the date of commencement of activities.

The total duration of relationships established pursuant to Article 22 of Law no. 240 of 30 December 2010 as amended by Law no. 79/2022, including any extensions and renewals, may not in any case exceed five years, excluding periods spent on maternity or sick leave according to current legislation.

Candidates are admitted to the selection with reserve. Exclusion from the selection for lack of prescribed requirements may be ordered at any time, even after the tests have been carried out, by reasoned decree of the Director of the Department.

The Administration guarantees equality and equal opportunities between men and women for access to work and treatment at work.

Art. 3 – Submitting an application

The application to take part in the public selection, as well as the qualifications and the documents and publications and other documentable research products deemed useful for the selection procedure, must be

submitted electronically, under penalty of exclusion, using the dedicated application, on the Pica platform page: <https://pica.cineca.it/unipd/>

For further information on this matter, candidates can refer to the **Notes on the Submitting the Applications** and the **PICA Guidelines**, available at:

https://www.unipd.it/bandi_list

The procedure for completing and electronically submitting the application must be concluded no later than 1.00 p.m. (italian time) on the fifteenth day from the day following the publication in the University's Official Notice Board.

Under penalty of exclusion, the application must be signed by the candidate and accompanied by a copy of a valid identity document.

The candidate may also access the application procedure by means of identification through the SPID system (Sistema Pubblico di Identità Digitale) - level 2. In that case, it will not be necessary to sign the application.

The service may be temporarily suspended for technical reasons.

In the event of proven technical issues preventing from accessing the service, the Administration reserves the right to accept applications also in paper format, provided that they are received by the deadline of the call for applications.

The application for participation is to be considered in all respects of law as a self-certification pursuant to Articles 46 and 47 of Presidential Decree 445/2000 and subsequent amendments of the data contained therein and of the attached documents.

Those who come from non-EU countries and hold a regular residence permit may use self-certifications with the same methods adopted by EU citizens in case they are required to provide evidence of status, facts and personal qualities that can be certified or attested to by Italian Public Bodies, or if self-certifications are provided in application of international conventions in force between Italy and the candidate's country of origin.

Those who come from non-EU countries and do not hold a regular residence permit may use the online procedure to upload their qualifications in PDF format and certificates, issued by the competent authorities of the State of which they are nationals, accompanied by an Italian translation authenticated by the Italian consular authority certifying their conformity with the original. The originals of these documents must be shown to the committee during the discussion on qualifications and scientific production and, in any case, produced to the Administration at the time of hiring, if this takes place.

The Administration reserves the right, at any stage of the selection procedure, to carry out appropriate checks, including random checks, on the truthfulness of the content of self-certifications.

Reference cannot be made to documents submitted to this or other administrations, or to documents attached to the application for taking part in another selection procedure.

All qualifications required by the call and documentation deemed useful for the purposes of this selection must be attached to the application for participation in the selection in .pdf format, within the deadline established for the submission of applications.

Candidates with recognized disabilities, pursuant to Law no. 104 of 5 February 1992, must specify in the application the necessary assistance in relation to their status, as well as any need for additional time for the interview.

Any information or clarifications regarding the methods of submitting applications can be requested from the Departments at the contacts specified in the annexes to this call.

To report problems exclusively of a technical nature, contact support via the link at the bottom of the page: <https://pica.cineca.it/unipd>.

Candidates undertake to communicate any change in the contact details indicated in the application.

Article 4 - Selection Procedure

The selection is carried out by comparative evaluation. The elements of evaluation, the date, time and methods of the oral exam are reported in the annexes to the selection announcement. The location where the oral exam will be held or the link for the telematic connection of candidates will be indicated in the report of the first meeting of the selection committee.

Publications in the University's Official Notice Board have the value of notification for all purposes. Therefore, candidates who have not been notified of their exclusion from the selection process are required to appear without any prior notice, carrying a valid identity document, on the established days and at the established location without further summons. Failure to appear in person or to connect via telematic means is considered a definitive implicit withdrawal from the selection process.

The condition of being placed on the list of candidates positively evaluated in a selection procedure does not constitute a title for subsequent selection procedures. In case of equal merit, preference is determined by the younger age of the candidate.

The Director's Decree approving the selection acts and the list of candidates positively evaluated with the relative score are published in the University's Official Notice Board, on the University website and on the Department's website.

Art. 5 – Scientific Publications and Other Documentable Research Products

Publications and other documentable research products that candidates intend to present must be sent exclusively in pdf format through the appropriate section "Publications and documentable research products listed among the products evaluable in the last ANVUR evaluation of research quality available on the date of publication of the call deemed useful for selection purposes", of the electronic procedure.

Publications and documentable research products listed among the products evaluable in the last ANVUR evaluation must be presented respecting the maximum number provided for in the annex to the call. Failure to observe the maximum limit of publications and other documentable research products to be submitted for participation in the selection will be noted by the Selection Committee and will result in exclusion from the selection procedure, by order of the Director of the Department.

Without prejudice to the maximum number of publications and documentable research products indicated in the annexes to this call, for proven and motivated technical reasons not dependent on those submitting the application, publications that exceed the space of 30 megabytes must be reported in a detailed list to be inserted in the IT platform; publications, in this case, must be uploaded in non-modifiable format (PDF/A) on a portable mass memory (pen drive, USB stick), which must be sent by registered mail, post or express mail or courier with acknowledgment of receipt to the addresses indicated in the annexes to the call no later than the deadline of the call. Alternatively, the aforementioned list may be sent by certified email to the addresses indicated in the annexes to the call.

For this purpose, the postmark or the date stamp of the accepting courier will be valid.

The envelope must clearly indicate your name and surname and report the selection you intend to participate in, specifying the Department, the Scientific-Disciplinary Group and the Scientific Disciplinary Sector. The device must show your name and surname and date of birth.

Alternatively, both publications and research products that exceed the space of 30 megabytes and the list can be sent by certified email to the addresses indicated in the annexes to the call within the deadline of the call.

The Administration assumes no responsibility for any disruptions attributable to third parties, fortuitous events or force majeure, which result in the non-receipt of the portable mass memory.

a) Publications

Only publications or texts accepted for publication, together with the publisher's confirmation letter, according to current regulations, as well as essays included in collective works and articles published in print or digital journals with the exclusion of internal notes or departmental reports if they are without an international ISSN or ISBN code, will be subject to evaluation.

The doctoral thesis or equivalent qualifications are to be considered as publications pursuant to Ministerial Decree 243/2011 and if presented as a publication, it will be counted in the maximum number of publications.

It is also specified that only documentation relating to qualifications, publications and curricula uploaded by those submitting their application on the PICA platform and visible and resident therein will be evaluated by the Selection Committee. In particular, only information available in the application will be used, while information retrievable from web page links inserted in the curricula attached to the applications will not be used.

For publications published abroad, the following details should be provided if possible: the date, place of publication or, alternatively, the ISBN or ISSN code or other equivalent.

For publications published in Italy, prior to September 2, 2006, the obligations according to the forms provided for by Article 1 of the Lieutenant's Decree of August 31, 1945, n. 660 must have been fulfilled; starting from September 2, 2006, the obligations according to the forms provided for by Law no. 106 of April 15, 2004 and the related regulation issued with Presidential Decree no. 252 of May 3, 2006, must be fulfilled by the deadline of the selection notice.

Publications written in French, English, German and Spanish may be submitted in the original language. Publications subject to evaluation may be presented in the original language also in cases where the selection procedure concerns a specific linguistic sector.

In other cases, publications written in a foreign language must be accompanied by a translation into Italian, certified as conforming to the foreign text, drafted by the competent diplomatic or consular representation or by an official translator, or, in cases where it is allowed, drafted by the candidate and declared to conform to the original text by means of a substitute declaration of affidavit pursuant to Article 47 of Presidential Decree 445/2000.

b) Documentable research products

These are products listed among those evaluable in the last ANVUR evaluation of research quality available on the date of publication of the call.

The VQR call is available at the link <https://www.anvur.it/it/ricerca/qualita-della-ricerca/procedure-valutative/riferimenti-normativi-e-documenti>.

Art. 6 - Selection Committee

The selection Committee is appointed by decree of the Department Director in accordance with Article 9 of the Regulations for the awarding of research contracts pursuant to Article 22 of Law 240/2010 available at the following link <https://www.unipd.it/regolamenti-personale-docente>

In its first meeting, the selection Committee predetermines the criteria for evaluating the elements specified in

the attachment to the call and establishes the content of the oral examination. The report of the first meeting are published for at least seven days on the University's Official Notice Board, on the University's website, and on the Department's website.

Subsequently, the Committee reviews the admitted applications and, having verified the absence of incompatibility causes and conflicts of interest for each commissioner, proceeds with the comparative evaluation of candidates, assigning scores to the evaluation elements.

After completing the oral exam, it identifies the winning candidate, who must have achieved an overall threshold score of 60 hundredths, and draws up the list of positively evaluated candidates with their relative scores.

The selection proceedings are approved by Decree of the Department Director and published on the University's Official Notice Board, on the University website, and on the Department's website

Art. 7 - Employment contract and hiring

The research contract holder is hired through the stipulation of a fixed-term subordinate employment contract, on a full-time basis, prepared by the University. The contract is drawn up in written form and signed by the Rector or her delegates and by the contract holder.

The research contract is stipulated for the exclusive purpose of carrying out the research activity indicated in the annexes of this selection call.

The contract contains the specific functions, rights and duties related to the position assumed and the remuneration due. Regarding tax, welfare and social security treatment, reference is made to the provisions for employment income from subordinate work regulations.

The successful candidate, under penalty of forfeiture:

must communicate acceptance of the contract by May 12, 2025, at 3:00 PM.

must sign the contract no later than May 15, 2025, at 3:00 PM, provided that by this date they meet the requirements set out in Art.2.

In case of renunciation or resignation of the winner within the same research project, compatibly with the timing and methods established by Ministerial Decree 47/2025, the Department that requested the selection may request the stipulation of a research contract with a candidate positively evaluated in the same selection following the descending order of the final score, provided that this score is above the threshold limit indicated in the call.

The research contract does not give right to access to permanent positions.

The contract holder who is a non-EU citizen must possess a valid residence permit for work purposes in Italy in order to be employed

Art. 8 - Rights and duties

The contract holder is required to personally carry out the research activity object of the contract under the direction of the Director of the Structure and the Scientific Supervisor and will be subject to a specific technical-scientific report to be submitted annually within 30 days of the annual expiry of the contract, for approval by the Department.

The work performance of the contract holder is articulated in relation to the organizational aspects and functional needs of the research itself. The Scientific Supervisor can identify particular methods of carrying out the service.

For matters not expressly provided for in this article, reference is made to Article 14 of the Regulations for the awarding of research contracts pursuant to Article 22 of Law 240/2010.

Art. 9 - Intellectual property

Any invention, susceptible to patenting, made by the research contract holder in the performance of their duties, is governed in accordance with current legislation on the subject, the specific University Regulations and the clauses of the individual contract.

Art. 10 - Economic treatment

Research contract holders are entitled, for the duration of the relationship, to an annual gross all-inclusive economic treatment pursuant to Article 22 of Law 240/2010. The economic treatment is defined according to the maximum level equal to the initial treatment due to a full-time confirmed researcher, i.e. 38,986.47 euros gross annual recipient.

The annual gross remuneration is not subject to indexation or revaluation.

Art. 11 - Safeguard provisions

For matters not specified in this call, reference is made to Article 53 of Legislative Decree 165/2001, to the rules contained in the current Regulations for the awarding of research contracts pursuant to Article 22 of Law 240/2010 of the University of Padua.

The Department reserves the right to verify the truthfulness of substitute declarations of certifications or notarial deeds made by candidates pursuant to Presidential Decree 445/2000, at every stage of the procedure. If the above-mentioned check reveals the untruthfulness of the content of the declarations, the declarant forfeits any benefits resulting from the provision issued on the basis of the untruthful declaration, without prejudice to the provisions of Article 76 of Presidential Decree 445/2000, regarding the penalties provided for by the penal code and special laws on the matter.

The persons responsible for the procedure are:

- for the publication of the selection announcement Dr.ssa Anna Maria Fusaro
- for the procedural phases from the receipt of applications from candidates to the publication of the Decree approving the acts, the Secretary of the Department as indicated in the annexes to the announcement

Art. 12 - Processing of personal data

The processing of personal data provided by candidates takes place in compliance with the provisions of EU Regulation 27.04.2016 n. 679 (General Data Protection Regulation - GDPR)

The complete information on the processing of your personal data is available at the following link <http://www.unipd.it/privacy>

Padua, *date of registration*

The Rector
Prof. Daniela Mapelli
Digitally signed pursuant to Italian Legislative Decree 82/2005